

**SDSU/UCSD  
JOINT DOCTORAL PROGRAM**

**LANGUAGE AND  
COMMUNICATIVE DISORDERS**

**STUDENT HANDBOOK**

**Academic Calendar Year 2009-2010**

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## INTRODUCTION

This Student Handbook contains information regarding the policies and procedures of the SDSU/UCSD Joint Doctoral Program (JDP) in Language and Communicative Disorders. We hope you find the information in this handbook is helpful and serves as a valuable resource throughout the year. The policies and procedures set forth in the handbook are not intended to be the sole source of information, however. They represent a summary of more detailed information contained in official documents (catalogs, policies) of SDSU and UCSD as well as university websites. It is the responsibility of all doctoral faculty and students to read, understand and adhere to official policies at both universities. As in all other matters, program administrators, staff, faculty and students of the JDP rely upon SDSU's Division of Graduate Affairs and UCSD's Office of Graduate Studies (OGS) for more specific information.

Finally, the JDP Program Directors and staff at both campuses are here to assist students and faculty and serve as the first point of contact with respect to questions. We welcome your comments, suggestions and active participation in the doctoral program. On behalf of the faculty and staff, we wish you a wonderful and productive year in the doctoral program.

## GENERAL DESCRIPTION OF THE PROGRAM

The main objective of our doctoral program is to provide outstanding training and education to scientifically oriented professionals who will subsequently make significant contributions to the fields of Language and Communicative Disorders. This collaborative effort offers many advantages to the students of the program. Amongst the many benefits of this joint doctoral program is the fact that it offers its students an expansion of graduate study opportunities, courses, and training that might not be available in single institution programs. The program also allows students to draw upon a wider pool of faculty expertise for teaching, mentoring, and dissertation advising. The use of two campuses enables the program to offer specialized courses for which there may be insufficient demand at a single campus. Opportunities to share other limited resources, such as library materials, are also available to students and faculty.

The JDP in Language and Communicative Disorders is designed to educate a new generation of scientists who are interested in applying research skills to the study of communicative disorders. This interdisciplinary program will provide training in normal and abnormal language (spoken and signed), and in the neural bases of language learning, use and loss. The goals of the JDP in Language and Communicative Disorders are:

- To provide doctoral training in the study of language and communicative behavior with an interdisciplinary focus that integrates state-of-the-art knowledge from the fields of communicative disorders, cognitive sciences, neurosciences, psychology, and linguistics represented by the expertise of core faculty from SDSU and UCSD.
- To prepare professionals, educated in the interface between behavioral and cognitive neuroscience methodologies, who will provide critical leadership in research and health services.
- To prepare Ph.D. level scientists in the field of language and communicative disorders to serve as faculty in university programs and scientists in a variety of settings to carry out much-needed research on the processes of language development, disorders, assessment, and intervention.
- To prepare researchers to carry out much-needed research in communicative behavior and disorders related to bilingualism and multiculturalism.

You are in a program that is innovative in that many of the requirements are designed to function as a model of professional preparation specifically incorporating activities in which a successful teacher and researcher must engage after obtaining the Ph.D: Students will be required to participate in interdisciplinary research throughout the program, learn about the nature and ethics of research, prepare grant proposals, write manuscripts, and will gain experience in oral presentations and teaching. Graduates from the program will be well-prepared for the rigors of an academic/research career.

## **PROGRAM RESOURCES**

Our program combines the facilities, resources, laboratories and faculties of the School of Speech, Language, and Hearing Sciences (SLHS), Linguistics, and Psychology at SDSU and Cognitive Science, Communications, Linguistics, Neurosciences, and Psychology at UCSD. Participating faculty have research interests in a wide range of issues in processes of language development, language and aging, multilingualism, language disorders, assessment, and intervention. This combination offers students the unique strengths of both institutions.

At SDSU, the program is administered through the JDP Office in the School of Speech, Language, and Hearing Sciences. At UCSD, the program is administered through the Center for Research in Language (CRL).

### **San Diego State University (SDSU)**

San Diego State University, with over 34,000 students, is the oldest and largest university in the San Diego region and one of the largest in California.. SDSU is classified by the Carnegie Foundation as "Doctoral/Research University- Intensive." Peers in this group include George Washington University, Syracuse University, Texas Tech University and the University of Oregon. The university is proactive in forming partnerships with business and industry, as well as with the state and federal governments. Sixty percent of the thousands of yearly SDSU graduates choose to stay in San Diego to pursue their careers, making SDSU a primary educator of the region's work force.

SDSU's joint doctoral program in language and communicative disorders (with UCSD) placed fourth on the Faculty Scholarly Productivity Index rankings compiled by Academic Analytics and released by *The Chronicle of Higher Education* in 2007.

### **University of California, San Diego (UCSD)**

UCSD, one of 10 University of California campuses, has been singled out for top rankings in national surveys for both its graduate and undergraduate programs. The Education Editor of *The New York Times* listed it among the nation's top-ranking institutions. US News and World Report magazine ranks UCSD seventh in the nation among publicly-supported institutions. It currently ranks sixth in the nation in the amount of federal grant money received for research and development. Since its beginning, UCSD has encouraged interdisciplinary research and education in innovative degree programs that cut across departmental boundaries (e.g. interdepartmental Ph.D. programs in Neuroscience and in Cognitive Science). UCSD has also become a center for comparative psycholinguistics, including cross-linguistic studies of language acquisition and real-time sentence processing in normal adult speakers of more than a dozen different languages.

## **School of Speech, Language, and Hearing Sciences (SDSU)**

The School of Speech, Language, and Hearing Sciences is housed in the Speech, Language, and Hearing Sciences (SLHS) building on campus. The school's Director is Dr. Beverly Wulfeck. The School of Speech, Language, and Hearing Sciences is part of the College of Health and Human Services, along with School of Nursing, School of Social Work, Graduate School of Public Health, and Center on Aging. The Dean of the college is Dr. Marilyn Newhoff. SLHS has 15 tenured/tenure track faculty, as well as a large number of lecturers.

In Fall 2008, SLHS moved into a newly renovated building. This state-of-the-art facility houses the School's Director and SDSU JDP Co-Director (Dr. Wulfeck, Administrative Support Coordinator (Janet Park), the School's and Administrative Support Assistant (Jill Baumgartner), most faculty offices, high-tech research and instructional labs, and the School's Technician (Matt Wilson). The School's new state-of-the-art Audiology and Speech-Language Clinics also are located in the SLHS building. Most of the School's classes meet in this building. The Clinics are administered by the School's Director and the Clinic Directors in each of the Division (Speech-Language and Audiology) with support from the Administrative Support Coordinator (Marla Fulton). The Clinics serve as the primary training site of the MA program in speech-language pathology and the AUD clinical program in audiology and offer a variety of services for persons with speech, language, voice, and hearing problems. The Clinics are open to the community as well as students and faculty. Each year, they serve about 1300 clients in speech-language and about 450 clients in audiology. Doctoral students with labs located in the SLHS building have access to workspace in these labs. Students in off-campus SDSU or UCSD labs have access to the Ph.D. shared office (SLHS 205) when at SLHS. Doctoral students should contact Dr. Wulfeck or Jill if other space/equipment needs arise. The College's computer lab is in Hardy Tower 189. This computer lab is primarily for data analyses and classroom instruction. It is fully equipped with 32 networked PENTIUM computers and has a computer assistant present to help you with your needs.

## **Center for Research in Language (UCSD)**

The UCSD Center for Research in Language (CRL) is located on the second floor of the Cognitive Science Building. The CRL research Lab is in CSB room 215. The CRL Conference Room is room 280. Additional space is available for research staff, and includes a lounge/kitchen area, offices for technical staff, experiment rooms, and common areas with workstations, printers, scanners and a photocopier. The computing facility includes three Linux servers which provide a variety of network services including e-mail, data storage and the CRL web site. Workstations and on-line testing computers are composed of a mixture of Dell Intel-based Windows XP and Apple Macintosh.

CRL brings together faculty, students and research associates who share an interest in the nature of language and how it is processed. The director of CRL is Professor Marta Kutas. The interdisciplinary academic staff includes specialists in cognitive science,

communication disorders, developmental psychology, linguistics, neurosciences, pediatrics and psycholinguistics. The wide range of research projects hosted by CRL include but are not limited to studies of language acquisition, sentence processing, phonological decoding in deaf readers, and the evolution of a new sign language in an Israeli Bedouin population.

CRL offers a weekly seminar series, which is attended by faculty and students from several departments. One person presents his/her research followed by a question/answer session. This is an opportunity for graduate students, post-docs and faculty to share ideas related to their research. It is held every Tuesday afternoon, preceded by a 'happy half-hour', a weekly opportunity for the community to get together and chat over food and drinks.

CRL publishes a newsletter on a quarterly basis and distributes it electronically to dozens of colleagues worldwide. This contains technical reports as well as abstracts of the seminars mentioned above, plus general news about the department. It is edited by a graduate student under the guidance of the director.

## PROGRAM ADMINISTRATION

### Administration

The program is coordinated by the Doctoral Program Directors at each campus, in conjunction with the Executive Committee comprised of the Directors and two faculty from each campus appointed by the Graduate Deans from each campus. The Co-Directors and the Executive Committee oversee the program, establish procedures and set policies under the auspices of the Graduate Deans at SDSU and UCSD. The SDSU Co-Director is Dr. Beverly Wulfeck from the School of Speech, Language, and Hearing Sciences. The UCSD Co-director is Dr. Vic Ferreira from the Department of Psychology. The Executive Committee is comprised of the following:

#### UCSD

**Keith Rayner, Ph.D.**  
Executive Committee Member

**Rachel Mayberry, Ph.D.**  
Executive Committee Member

**Victor Ferreira, Ph.D.**  
Co-Director, Doctoral Program

**Jeff Elman, Ph.D.**  
*Ex officio* member

#### SDSU

**Lewis Shapiro, Ph.D.**  
Executive Committee Member

**Jessica Barlow, Ph.D.**  
Executive Committee Member

**Beverly Wulfeck, Ph.D.**  
Co-Director, Doctoral Program

**Marilyn Newhoff, Ph.D.**  
*Ex officio* member

## SDSU DOCTORAL PROGRAM FACULTY

**Jessica Barlow, Ph.D.** (Speech, Language, and Hearing Sciences) Office: SLHS 228; Lab: SLHS 216. Phonological theory. Also, speech perception and production in various populations including second-language learners and children with speech disorders.

**Soonja Choi, Ph.D.** (Linguistics) Office: EBA 327; Lab: 6475 Alvarado Rd. Cross-linguistic comparisons of language development, relations between language and cognition in early development of grammar.

**Karen Emmorey, Ph.D.** (Speech, Language, and Hearing Sciences) Office: SLHS 226; Lab 6495 Alvarado Rd., Suite. 200. Research interests include the study of signed languages and how it provides a window into the nature of human language, into the relation between language and spatial cognition, and into the determinants of brain organization for language.

**Julia Evans, Ph.D.** (Speech, Language, and Hearing Sciences) Office: SLHS 238; Lab: 6330 Alvarado Ct., Suite 221. Research focuses on processing deficits in school-aged children with language learning disorders including how changes in external processing demands affect real-time language processing at phonological, lexical, syntactic, and discourse levels in both typically developing children and children with Specific Language Impairments (SLI). Research paradigms include behavioral experiments, electrophysiological, and neuroimaging (ERP and fMRI) approaches.

**Margaret Friend, Ph.D.** (Psychology) Office and Lab: 6363 Alvarado Rd., Suite 103. Developmental psychology, processes of language comprehension and the developmental relation between language and emotion in communication.

**Vera Gutierrez-Clellen, Ph.D.** (Speech, Language, and Hearing Sciences) Office: SLHS 240; Lab: SLHS 219. Processes of bilingual language, acquisition and literacy in normal and L/LD children, relationships b/w socialization processes and language development in linguistic minority children.

**Tracy Love, Ph.D.** (Speech, Language, and Hearing Sciences) Office: SLHS 227; Lab 6495 Alvarado Rd., Suite 106. Research interests are primarily centered on language processing in both language impaired and language unimpaired child and adult populations. This research program focuses on examining the nature of the information used during on-going language and cognitive processing, in determining when and how different information sources are integrated, and in determining the biological (neurological) bases of these processes. A multiple methodological approach is employed via the fusion of information provided by brain imaging, on-line and off-line behavioral research.

**Ralph-Axel Mueller, Ph.D.** (Psychology) Office and Lab: 6363 Alvarado Court, #225E. Brain Development Imaging investigates the plasticity of the brain organization for

language in healthy children, children and adults with focal brain lesion, and in patients with autistic disorders.

**Marilyn Newhoff, Ph.D.** (Dean, College of Health and Human Services). Research interests include language, cognition and attention in typical and atypical language systems. Focus is on behavioral and brain imaging techniques.

**Sonja Pruitt, Ph.D.** (Speech, Language and Hearing Sciences). Office: SLHS 229; Lab: SLHS 216. Child language development in disorders, in particular, language development in the context of linguistic diversity and poverty, detailing the morphosyntactic abilities of children diagnosed with language impairments, and examining the efficacy of prevention models for "at-risk" populations.

**Judy Reilly, Ph.D.** (Psychology) Office and Lab: 6330 Alvarado Court, Suite 208. Interface of linguistic and affective facial expression in normal deaf infants acquiring sign language as their first language, expression of affect in communicatively disordered populations.

**Lewis Shapiro, Ph.D.** (Speech, Language, and Hearing Sciences) Office: SLHS 230; Lab: SLHS 214. On-line lexical, syntactic and cognitive processing in normal and neurologically-impaired populations. The study of brain-language relations. Neuroimaging and neurophysiology. The application of linguistic theory to treatment of language deficits.

**Beverly Wulfeck, Ph.D.** (Director, Speech, Language, and Hearing Sciences. (SLHS 223). Language, cognition and attention in typical children and adults, adults with aphasia. and children high risk for language impairment. Focus is on real-time processing and brain imaging techniques to examine neural correlates of language and cognitive processing in typical and atypical populations.

## UCSD DOCTORAL PROGRAM FACULTY

**Farrell Ackerman, Ph.D.** (Linguistics) Office: APM 4101. Research interests center on interface between morphology and syntax. Viewed from a lexicalist perspective, whereby information associated with lexical representations is a central ingredient in grammatical explanation.

**Ursula Bellugi, Ed.D.** (Salk Institute). Neuroscience. (1) Research on American Sign Language (the nature of ASL, its acquisition by children, processing in normal adults, organization in the brain); (2) Research linking cognition, brain and molecular genetics in genetic syndromes such as Williams Syndrome and Down Syndrome.

**Leslie Carver, Ph.D.** (Psychology) Office: McGill Hall 4318. Research on the brain basis of cognitive and social cognitive development using behavioral and electrophysiological (ERP) measures.

**Seana Coulson, Ph.D.** (Cognitive Science) Office: CSB 161; Lab: SSRL 216/218. Research addresses the cognitive and neural basis of meaning construction using linguistic, behavioral, and electro-physiological (ERP) techniques. Interests include embodied metaphor theory and the comprehension of jokes, sarcasm, and iconic gestures.

**Gedeon Deák, Ph.D.** (Cognitive Science) Office: CSB 162; Lab: CRB 2<sup>nd</sup> floor. Research interests include cognitive and language development in preschool children including, for example, children's ability to name or categorize an entity differently across situations, or to shift responses across changing problem. Also, how preschoolers learn the meanings of related words. A third line is infant communication, specifically the emergence and development of episodes of shared attention between infants and caregivers.

**Jeff Elman, Ph.D.** (Cognitive Science) Office: CSB 271. Center for Research in Language. Research on neural network models of natural language.

**Victor Ferreira, Ph.D.** (Psychology) Office: McGill Hall 5141; Lab: Mandler Hall 1570. Research interests include investigations of the mechanisms of language production, computational and quantitative modeling of cognitive processes, and development of methodological tools for investigation of cognitive and perceptual processes.

**Eric Halgren, Ph.D.** (Neurosciences) Office and Lab: La Jolla Village Professional Center, Suite C-101. Research into the neural mechanisms of language and other cognitive processes, using magnetoencephalography, intracranial recordings in humans, and other techniques.

**Mark Kritchovsky, M.D.** (Neurosciences) Office: VAMC 9127. Behavioral neurologist and neurologic educator. Sees patients with deficits of higher brain functions and with problems in the overlap between neurology and psychiatry. Teaches Basic Neurology

course in the Spring quarter. Also teaches each year a clinical neurology tutorial and courses in behavioral neurology and general clinical neurology.

**Marta Kutas, Ph.D.** (Cognitive Science) Office: CSB 155; Lab: CSB 105. Research on the neural basis of human information processing; studies of language comprehension and semantic memory using event-related potentials (ERPs).

**Rachel Mayberry, Ph.D.** (Linguistics) Office: AP&M 4230; Lab: AP&M 2242. First- and second-language acquisition in children and adults with an emphasis on age of acquisition effects on language knowledge and processing. Psycholinguistics of sign language, speech-gesture, and reading development in deaf and hearing populations.

**John Moore, Ph.D.** (Linguistics) Office: AP&M 4141. Research interests are in syntactic theory, primarily within Government and Binding. Also interested in cross-framework comparisons. Worked on lexical semantics, as it relates to causative constructions.

**Carol Padden, Ph.D.** (Communications) Office: CSB 263. Research on American Sign Language, development of ASL, development of English literacy skills in deaf children.

**Keith Rayner, Ph.D.** (Psychology) Office: Mandler Hall 3586; Lab: Mandler Hall 3572/3575. Research on a wide variety of cognitive processes, ranging from language comprehension, language production and scene perception to visual search and eye movement control using various eye-tracking apparatus.

**Jeanne Townsend, Ph.D.** (Neurosciences) Office and Lab: La Jolla Village Professional Center, Suite B-216. The focus of research is the identification of brain structural and functional correlates of cognitive function, particularly the bases of attentional processes, and developmental changes in these relationships. Employ a variety of methods and techniques including neuropsychological and behavioral testing, neurophysiological recordings (EEG, ERP), structural and functional MR imaging.

**Doris Trauner, M.D.** (Neurosciences) Office and Lab: La Jolla Village Professional Center, Suite B-112. Cognitive development in children with early focal brain damage, genetic and metabolic disorders; plasticity in the developing human nervous system.

## FUNDING PROCEDURES / POLICIES

All students are encouraged by their faculty advisors to apply for funding (e.g., grants, stipends, scholarships) throughout their graduate years since the program itself has limited funding of its own to support students. For example, SDSU has **limits** as to how many years (5 years) a student can receive fee reductions/tuition waivers when available from the Division of Graduate Affairs. This means that after your **fourth year** in the program, if you don't have other sources of funding through a training grant, scholarship or faculty grant, you will have to pay your own fees. State supported TA and GA funds after the **fifth year** in the program also may be limited.

Since our program began, students have not paid tuition at UCSD but pay in state fees and out-of state/international student tuition at SDSU. Decisions regarding this policy are under the auspices of the Graduate Deans at SDSU and UCSD and are subject to periodic review. At this time, paying tuition and fees at SDSU entitles doctoral students to enroll in classes at UCSD. The JDP Executive Committee coordinates funding for doctoral students. In spring, after scholarship, training grant, and other funding awards have been decided, student funding projections are reviewed by the Executive Committee and discussed with student advisors. Following this, each summer students are given a summary of projected their funding for the upcoming year based upon information from the program and/or provided by a student's advisor and the student.

Also since our program began, we have been given funding to underwrite some State University Fees (SUFs) at SDSU. Also, the SDSU Graduate Affairs allows the JDP to apply for non-resident tuition waivers (NRTW) to underwrite some of the unit costs for US out-of-state (first year students only) and international students. However, only students who have a TA, GA, or RA (SDSUF) position at SDSU are eligible. Finally, if a student receives a NIH training grant at SDSU or UCSD, some or all of a student's SDSU tuition is generally covered, although there may be unit limits.

***Note: SDSU support for registration fees, NRTWs, many TA/GA/RAships, NRTWs) are contingent upon availability of funds and budgetary decisions by the California Governor, Legislature and the CSU and may change at any time.***

### **Graduate Assistantships/Teaching Assistantships**

Students' total workload including courses, labs, and GA/TA/RA appointments should total no more than 40 hours per week between the two universities.

### **Training Grant Pre-Doctorate Awards**

Students who hold a NIH training grant (TGrant) administered through UCSD (Dr. Kutas) or SDSU (Dr. Shapiro) may seek small dissertation awards as long as the terms of the TGrant are not violated. Speak to the grant administrator for details and regulations with regard to these awards.

## **Additional Funding for Students and Awards**

**UCSD Dissertation Fellowship** -- This fellowship is awarded to promising students in the final stages of their doctoral work who demonstrate strong potential for university teaching and research. This Fellowship is a terminal support award and only candidates projected to finish during the twelve month award period should be nominated. Contact the UCSD Graduate Studies Office for application deadlines and other information regarding the fellowship.

## **Harriet Green Kopp Doctoral Dissertation Award**

The Kopp Award was established in 1999 by Dr. Harriet Green Kopp, professor emeritus in the School of Speech, Language, and Hearing Sciences, SDSU. Dr. Kopp has a long history of service and support to the School of Speech, Language, and Hearing Sciences including service as Chair and to the College of Health and Human Services, where she served as interim Dean and to the SDSU community. She also played a key role in promoting the development of our doctoral program. The purpose of the Kopp Doctoral Dissertation Award is to recognize an exceptional dissertation that has been completed under the auspices of the SDSU/UCSD Joint Doctoral Program in Language and Communicative Disorders. The Kopp Award Selection Committee reviews all nominated dissertations and selects the awardee. The recipient is given a monetary award and a plaque and honored at a reception where the awardee gives the Harriet Green Kopp Doctoral Dissertation Award Lecture. A plaque engraved with the name of each recipient hangs in the lobby of the School of Speech, Language, and Hearing Sciences. The first awarded was given in 2001.

## PROGRAM REQUIREMENTS AND POLICIES

**Concentration** -- By the end of the **first** year, all students will select a major field of emphasis by choosing one of three concentrations: Adult Language, Child Language, or Multilingualism. All students will be required to take some courses in each of the three concentrations:

- The **Adult Language** concentration is intended to provide intensive education in communicative disorders in adults. Students in this concentration will also develop expertise in the study of language processing in normal adults.
- The **Child Language** concentration is intended to provide specialized education in childhood (birth to adolescence) communicative disorders. Students in this concentration will also achieve competence in developmental psycholinguistics emphasizing language acquisition in normally-developing children.
- The **Multilingualism** concentration is intended to provide education in cross-linguistic, ethnographic, and other comparative studies of communicative disorders in children and/or adults, including those associated with bilingualism and second language acquisition (including acquisition of sign language in deaf individuals).

**Methods Minor** -- All students will be required to develop basic expertise in experimental design and statistics, and to become familiar with standard techniques for behavioral assessment, e.g., intelligence testing, standardized tests of language ability, analyses of free speech, design and implementation of experimental measures of language and other related cognitive behaviors. In addition, by the end of the **third** year all students will declare a Methods Minor from one of three options:

- The **Behavioral Dynamics** minor is intended for students who want to specialize in computer-controlled methods for the study of language and cognitive processing in real-time.
- The **Neural Imaging** minor is intended for students who want to complement behavioral studies with neuro-anatomical and neuro-physiological techniques, including event-related brain potentials and functional magnetic resonance imaging.
- The **Neural Modeling** minor is intended for students who are interested in the simulation of normal and abnormal language and cognition in artificial neural networks.

**Course Requirements** -- The program for each student will consist of a common core of courses designed to provide the basic tools for research and a foundation of knowledge in the important issues in language and communicative disorders, together

with specific electives appropriate to the student's chosen concentration and methods minor:

- The **Tools** requirement consists of two courses in statistics/research design, a course in neuroanatomy and physiology, a course in language structure and theory, and a professional survival skills course.
- The **Foundations** requirement consists of three courses on normal language/cognition and three courses on disorders of language/cognition.
- The **Electives** requirement consists of at least five courses, with a minimum of three courses related to the chosen concentration. These electives must be chosen from a broad list of approved options across both campuses from Anthropology, Cognitive Science, Speech, Language, and Hearing Sciences, Computer Science, Linguistics, Neurosciences, and Psychology.

**Laboratory Rotations and Projects** -- In order to obtain expertise in current, state-of-the-art research methodologies, each student is to complete **three** laboratory practica. These will take the form of rotations through three laboratories (at least one on each campus) in which different aspects of language and communicative disorders are studied using different methodologies. Completion of all three lab rotations should take place within the first three years. Also, it is important to set up each rotation well in advance of the year when the new rotation is to begin because it must be included in the end of year annual review where plans are described. Students sometimes need assistance in planning for these rotations. Advisors and program Directors are happy to advise and should be consulted. There is a great deal of flexibility in these rotations because each student may have different interests. For example, a student might do a first or second-year project in an advisor's lab where the focus might be on typically developing children or adults and then do a lab rotation that focuses on atypical populations under the mentorship of a faculty member who collaborates with the student's advisor. Or, a student may wish to explore a new methodology and arranges to spend 1-2 terms in a research lab assisting other graduate students who know this methodology. All students will carry out **two** potentially publishable research projects (**first and second year projects**) which will be analyzed, prepared for publication, and presented orally. The first will be carried out during the first year and will be connected to the first laboratory rotation. The second, completed during the second year, will occur during the second laboratory rotation. These projects are presented to the doctoral faculty and students at the annual Fall Doctoral Colloquium. Students will be encouraged to submit their projects for presentation at professional meetings and to submit them to an appropriate journal. NOTE: Human Subjects research must be approved before initiation. **See Human Subjects Procedures located in the Appendix.**

**Teaching** -- The teaching requirement may be satisfied under one of two options. *Model 1* requires that the doctoral student teach a full course and submit the course syllabus to the Executive Committee for review at the end of the semester/quarter.

*Model 2* requires that the doctoral student serve as a TA for 2 college-level courses. Students should let their faculty advisor know of their interests in being a TA as well as contacting individual departments asked to be placed on lists to be considered for a TA assignment at UCSD (Cognitive Science, Human Development, Psychology) and SDSU (Speech, Language, and Hearing Sciences, Linguistics, Psychology).

**Language Requirement** -- Students are required to have some experience in the acquisition of a second language. This may be satisfied through informal learning, immersion, or two or more years of formal coursework in a second language at the college level. Any recognized natural language will be acceptable to fulfill this requirement (including ASL or other sign languages). Artificial languages, e.g. computer languages, will not satisfy this requirement. For students selecting the multilingualism concentration, proficiency must be demonstrated in English and at least one other language. Each student must submit a Language Requirement Completion form as soon as possible to assure they have met the requirement or have time to meet it well in advance of their fourth year in the program. The Appendix contains a copy of the form.

**Qualifying Examination and Advancement** -- Students must advance by the end of their fourth year and there is a 1-year minimum between the Qualifying Examination and Dissertation defense. (See Advancement to Candidacy section for more details.)

**ASHA CCC and CFY options** -- It is possible to obtain academic preparation for the ASHA CCC or complete a CFY concurrently with doctoral studies with the approval of the SLHS faculty. Since these options will likely increase the length of time in the program, it is important to discuss your interests with your advisor. Regardless, students must advance by the end of their fourth year in the program. Program policy and procedure guidelines based upon recent changes in ASHA standards have been developed by the SLHS Speech-Language Division faculty. Copies may be obtained at the JDP office. Please consult with Dr. Pruitt or Dr. Wulfeck for questions.

### **Student Evaluation**

Prior to each school term, doctoral students must meet with their advisors to plan their class schedule and submit it to the JDP office for approval. The UCSD Graduate Council Policy requires that doctoral and M.F.A. students be evaluated every Spring. Early evaluations are strongly encouraged to be sure future student registration is not jeopardized. The process is as follows: Before the end of each academic year (or sooner, if necessary), a written evaluation is completed by the student's advisor and a self-evaluation narrative and supporting materials are prepared by the doctoral student. These materials are then reviewed by the Executive Committee and based upon a thorough examination of the student's progress, a recommendation is made as to whether or not the student will continue in the program or be dismissed. This evaluation (**see sample in Appendix**) is given to the student for signature and placed in the student's file. Also, this information is submitted to UCSD's Office of Graduate Studies.

**Student Misconduct, Discipline and Grievances.** Inappropriate behavior or conduct by students is subject to discipline action including dismissal. Each campus has stated standards and regulations as well as a review process that is described in each university's catalog and website. Following due process established by each university, a student may be subject to expulsion, suspension, probation, or a lesser sanction. Examples of behavior that might result in disciplinary action include cheating or plagiarism, forgery or misuse of campus documents or records, willful damage to campus property or equipment.

### **Transcripts**

Doctoral students are responsible for checking the accuracy of their official transcripts and reporting discrepancies to the appropriate campus Registrar office. After each quarter/semester, official transcripts are sent to the JDP office at SDSU for filing. For convenience, students may review their transcripts on file in the JDP office. On-line access to unofficial transcripts is now available to students at both universities.

## RESIDENCY ISSUES INFORMATION

### **Campus Residency**

As stated in the graduate bulletins, JDP students are required to complete a minimum of 36 units at UCSD to establish campus residency requirements. SDSU residency requirements are met by completing a minimum of 6 units for two semesters during an academic year before advancing. These campus residency requirements must be completed before advancing to candidacy.

### **California Residency Requirements**

**Out-of-State Students** -- If you are an out-of-state student, it is your responsibility to get reclassified after the first year. Otherwise you will be required to pay non-resident tuition as neither the program nor your advisors will be able to do so. You must establish for both campuses. **You should begin the process to establish residency immediately following your arrival in California.**

For SDSU the information link is:

<http://arweb.sdsu.edu/es/registrar/residency.html>

For UCSD the information link is:

<http://www.ucsd.edu/current-students/finances/fees/residence/>

**International Students** -- International students are never considered residents and, for that reason, must always pay non-resident tuition in addition to required fees. If a resident alien card is secured, a student may be considered a resident one year from the date on the card. Please consult the International Student Center at SDSU for questions.

<http://www.isc.sdsu.edu/current/>

Please see the following website for detailed information about UCSD policy:

<http://www.ucsd.edu/current-students/finances/fees/residence/noncitizens.html>

**NOTE: Students should refer to the policies of both universities that are available on the web, in official catalogs, schedules of classes and from SDSU's Division of Graduate Affairs and UCSD's Office of Graduate Studies (OGS) for more specific information.**

## LEAVE OF ABSENCE/WITHDRAWAL

### Leaves of Absence/Withdrawal

If you plan to take a leave of absence, you must consult your advisor beforehand, meet with a JDP Director and provide notice in writing. Remember that you must inform **both** campuses to make it official. Information/guidelines regarding a Leave of Absence or withdrawal from the program can be found on the web and in catalogs and course schedules. For questions see JDP Directors or staff at SDSU and UCSD.

***You may be responsible to refund the program for funds received from either or both institution(s) on any training grants.***

## HEALTH SERVICES AND INSURANCE

### Health Services

At the present time, JDP students receive their student health services at SDSU. All students who enroll in San Diego State University pay a mandatory Student Health Services fee each semester. This fee is paid at the time of registration and covers the costs of providing required basic health services, the objective of which is to provide outpatient medical services for the care of acute and sub-acute conditions, illnesses and injuries rather than comprehensive care for major and/or chronic problems. You are eligible for health services at SDSU with a valid Red ID card. SDSU same-day appointments: (619) 594-5058; other appointments: (619) 594-4736 or (619) 594-4737; Nurse Advise Line (after-hours care): 1-888-594-5281; the main switchboard: 594-5281. At this time, there are no health care provisions at UCSD for JDP students because fees are paid at SDSU. Health Services Website is <http://shs.sdsu.edu/shsHome.asp>.

### Health Insurance

**SDSU** Associated Students offers an insurance plan that helps to cover medical needs beyond the scope of services provided at Student Health Services. Several plans are available depending on the number of people covered and the extent of coverage. Applications for the additional insurance are available at the Associated Students Office, Aztec Center. In addition, a doctoral student holding a .50 TAsip at SDSU, may qualify for health insurance and should contact the Human Resources Dept. Also, doctoral students who are NIH trainees may have access to health insurance funding and should contact the PI of the training grant.

## GENERAL INFORMATION AND HELP FOR STUDENTS

This information has been prepared to help students learn about campus resources that support learning. They are listed according to the kinds of needs students often experience. Doctoral students should note that both campuses have lots of information available on their websites. If a doctoral student still can't find what they need, they should contact the JDP staff at the appropriate campus, their advisor, or the JDP Directors for further assistance.

### **Affiliation**

Students in program must acknowledge their JDP affiliation in all professional citations including memberships, presentations, posters, publications and other professional associations as follows:

***San Diego State University / University of California, San Diego  
Joint Doctoral Program in Language and Communicative Disorders***

Also, it is important to acknowledge primary funding sources (e.g., NIH training grants, faculty research grants, university support, scholarships, etc.) in your presentations and publications. Please consult with your research advisor or program Directors if you have questions.

### **Problem Resolution**

From time to time, students face problems related to their academic program or personal affairs. There are many channels available to students for addressing these. With regard to academic issues, it is always advisable to discuss issues with your research advisor or if related to a particular class, with the faculty instructor. However, the doctoral program directors may be consulted at anytime for general or specific issues and can serve as a resource for finding resolution within the program, college or campus. Each university also has specific procedures and policies for addressing student grievances if these can't be resolved internally within the program or with a particular faculty member. The important issue is to seek advice early on and know that we are here to help.

### **SDSU Help**

#### **Personal problems?**

Counseling & Psychological Services  
Calpulli Center, Suite 4401  
Telephone: (619) 594-5220  
[psycserv@mail.sdsu.edu](mailto:psycserv@mail.sdsu.edu)

**Money problems?**

Office of Financial Aid and Scholarships  
Student Services West Room 3605, (619) 594-6323.

**Disability?**

Student Disability Services (SDS)  
Calpulli Center, Suite 3100 (third floor)  
Telephone: (619) 594-6473, TDD: (619) 594-2929  
<http://www.sa.sdsu.edu/sds/index.html>

**Illness?**

Health Services  
Calpulli Center  
Telephone: (619) 594-5281  
<http://shs.sdsu.edu/shsHome.asp>

**Student Grievances and Rights and Responsibilities?**

Ombudsmen  
Student Services East, Room 1105  
Telephone: (619) 594-6578  
<http://www.sa.sdsu.edu/srr/index.html>

**UCSD Help****Personal problems?**

Counseling and Psychological Services  
Galbraith Hall, Room 190  
Telephone: (858) 534-3755  
[http://caps.ucsd.edu/services\\_web/services\\_services.html](http://caps.ucsd.edu/services_web/services_services.html)

**Money problems?**

Financial Aid Office  
Student Services Center, 3<sup>rd</sup> floor north  
Telephone: (858) 534-4480  
[finaid@ucsd.edu](mailto:finaid@ucsd.edu)

**Disability?**

Office for Students with Disabilities (OSD)  
University Center, 202  
Telephone: (858) 534-4382  
<http://www.ucsd.edu/current-students/organizations/osd/index.html>

## **Student Policies and Judicial Affairs**

SPJA includes Student Legal Services, Student Office for Human Relations, Student Affirmative Action and Educational Equity Program, and the Office of Religious Affairs

Student Center, Building "B", lower level, Room 107

Telephone: (858) 534-6225

[JudicialAffairs@ucsd.edu](mailto:JudicialAffairs@ucsd.edu)

<http://ugr8.ucsd.edu/judicial/AboutUs.htm>

## **Outside Employment**

Since outside employment may be prohibited and/or restricted by your student stipend or tuition support, progress in the program, and/or teaching assignments, the JDP Committee policy on students wishing to obtain extra income for additional work follows these requirements.

1. Each request is considered on an individual basis.
2. The work must be consistent with the training or educational needs of the student.
3. Each request must be **supported** by the student's advisor and **approved** by the Executive Committee.

## **Parking**

Check the class schedule of both campuses for parking information. Students will need a parking permit for each campus if they wish to park on campus. Note that the parking enforcement times at each campus are different.

## **Identification Cards**

### **SDSU**

All new students (undergraduate and graduate) are required to purchase a photo identification card ([the Red ID](#)), which permits use of campus services such as student activities, athletic events, library privileges, etc.

Students who have lost their ID cards can obtain new ones by paying a \$10.00 fee at the University Cashiers Office or the Aztec Card Office.

## UCSD

A [student campus identification card](#) is required for use of the library, student health, and other university facilities, for purchasing tickets and/or admission to certain university events. Cards are issued at the new Student Services Building, third floor of the south building. Replacement cost for lost ID is \$15.00, payable at the Cashier's Office. Call (858) 822-4727 for more information.

### **Lab and Doctoral Student Offices / Keys**

Lab space is generally available in laboratories of faculty advisors or lab supervisors. Also, some limited shared space may be available at CRL on the UCSD campus. (See the JDP staff at UCSD for information about keys and space.) At SDSU, doctoral students whose labs are not in the SLHS building and need a place to work between classes at the SDSU campus will have access to the doctoral students' office (see Jill about keys and space.) Computers and printers are available for your use. Please remember that this is intended for **Doctoral student use only**, so **do not** allow anyone else to use the equipment.

Departments on both campuses have been hit by several thefts of equipment in the last few years. **Keep doors and windows locked** and **do not leave the office unattended at any time**. Notify the JDP faculty/staff if you suspect any thefts. Call SDSU Public Safety/University Police (x41991 from a campus phone) or UCSD Campus Police (x44357) if you encounter trouble.

Please note that you will be held responsible for any key(s) issued in your name. No exceptions will be made. Please do not ever pass your key on to someone else no matter what the circumstances. The SDSU campus key office charges \$10.00 for each lost key.

### **Key Renewal**

**SDSU:** JDP students may retain their keys, without renewal, until graduation.

### **JDP Mailbox**

**SDSU:** JDP students share one mailbox at SDSU. Please be sure to check this mailbox periodically. If you wish mail to be forwarded to another campus lab, notify the JDP office know.

To receive mail at SDSU, the address is:

School of Speech, Language, and Hearing Sciences  
San Diego State University  
5500 Campanile Drive  
San Diego, CA 92182-1518

**UCSD:** All JDP students have individual mailboxes in the CRL lab, Cognitive Science Bldg 215.

### **Telephones**

Most doctoral students have cell phones or have access to a phone in their lab. Doctoral students may have phone messages left for them at the SDSU JDP office (619-594-6775). If you need access to a phone, go to JDP office.

### **Obtaining Email Accounts**

You need to establish an email address with both universities so that you can receive important university, program and enrichment information. If you wish, you can have email from one account routed to your other account or another email address. To obtain an email account at **SDSU** (Help Desk (619) 594-5261), doctoral students must go to the Library (LL-200) to set up their account. Please bring an I.D. with you. If you have any problems with your email, please contact the TNS help desk at (619) 594-5261. To obtain a **UCSD** email account, **contact JDP staff at CRL**. Also, for information on how to subscribe to the UCSD talks mailing list, access the information link on the CRL webpage:

<http://www.crl.ucsd.edu/maillinglists/index.php>

### **Travel Funds**

Doctoral students are encouraged to present their research findings at scientific and professional meetings. In some cases, student travel funds are available to students who have submissions accepted through the conference organizations. Students may also have access to travel funds if they have a special scholarship or NIH training grant. JDP students who are employed by San Diego State University (not the Foundation) and wish to attend a conference during the school year, must complete a T2 form whether or not they are receiving travel funds. These students may qualify for some travel funds through the JDP or the College of Health and Human Services. Priority is given to those students presenting papers and/or posters who do not have access to other travel funds through their advisor, training grants, stipends, etc. Contact Dr. Wulfeck regarding these funds and to obtain a travel request application. Travel must be completed before June 30 for reimbursement to apply during the current budget period. T2 forms must be filled out in advance of your trip. See the JDP office for information. Include the name of the conference, dates, location, and reason for attending conference. Save all original receipts (copies of receipts **will not** be accepted). Finally, there also may be limited travel funds through the SDSU College of Health and Human Services. See Dr. Wulfeck about this.

Link to T2 form: <http://www.sdsu.edu/cbo/eforms/>

## **Safety**

Please use common sense when you are at either campus, particularly after dark. Be alert! Look around you; be aware of who else is around. If you think someone is following you, turn around and check. The surprise of a hostile look or aggressive words might avoid problems. If you feel you are in danger, make as much noise as possible and run. Trust your instincts – if you feel uneasy, get out of the situation as quickly as possible.

**SDSU's** Department of Public Safety provides an Escort Service for the campus. The service can be accessed by calling (619) 594-6659 or 511 from a campus payphone (free). The service operates from dusk to dawn, seven days a week.

**UCSD** offers the ESCORT program which is available every evening from sun-down to sun-up. For more information call 858-534-WALK (9255).

## **Vacations**

Since SDSU is on a semester system and UCSD is on a quarter system, there may be confusion about term beginning and ending dates. As mentioned previously, do not assume that when classes are out at one university you are out of class at another. During Winter break, for example, the times off are quite different for the two schools. Neither SDSU nor UCSD tolerate unexcused absences from graduate classes, and it is important to be aware of the schedules of each university.

## **Registration Requirements**

- A. Students must spend a minimum of one year in academic residence at each campus.
- B. Students must be registered on both campuses unless on an official leave of absence, or out one semester at SDSU except as provided in C below. Students who are not continuously enrolled will be considered to have withdrawn from the doctoral program.
- C. A student must be registered at the two campuses in the term in which the degree is to be awarded or may pay the filing fee at UCSD providing the student was registered in the previous term.
- D. At the beginning of each academic year, the JDP informs the SDSU Division of Graduate Affairs where each student will be enrolled during the academic year. This report also includes all financial support provided from program sources, by type and amount. Graduate Affairs will provide OGS with a copy of this information.
- E. All financial aid assistance will be provided by SDSU. Students should not apply for assistance to the Financial Aid Office at UCSD.

## REGISTRATION

Directions and guidelines for registration are available on the web, in class schedules, and in correspondence from the JDP. It is your responsibility to keep informed of and meet all enrollment and registration (fee payment) deadlines. Pay attention to enrollment and registration deadlines otherwise, you will have to pay late fees. You are not required to enroll in summer coursework unless you plan to graduate in the summer term. In general, summer registration fees are the responsibility of the student because the program does not receive SDSU fee support. However, please advise the SDSU Co-Directors of your plans for summer graduation early in the spring semester; the program will inquire about possible fee waivers for you.

***After finalizing course schedule plans with their advisors, doctoral students must submit their course schedules for SDSU and UCSD to Dr. Wulfeck three times a year (each quarter/semester) using the JDP enrollment form. For questions regarding course requirements or schedules for each term, please consult with Dr. Wulfeck.***

### How To Register For Courses (SDSU)

(See <http://www.sdsu.edu/portal> or see JDP SDSU staff)

San Diego State University students may only register online at <http://www.sdsu.edu/portal>. On-campus registration is no longer available. The Class Schedule available at <http://www.sdsu.edu/schedule> contains specific information on registration, the courses offered for the term, and a listing of the fees required for enrollment.

### How To Register For Courses (UCSD)

(See <http://tritonlink.ucsd.edu> or see JDP UCSD staff.)

**It is the responsibility of each graduate student to keep informed of and meet all enrollment and registration (fee payment) deadlines.** Scheduling information may also be found on the Registrar's office home page:

[http://www.ucsd.edu/current-students/\\_organizations/registrar/](http://www.ucsd.edu/current-students/_organizations/registrar/)

## **GRADUATE STUDENT REPRESENTATIVES 2009-2010**

**Kathleen Brumm, Amy Pace, Darin Woolpert, Dorothy Yang**

### **Selection**

1. Each spring, doctoral students select Grad Reps to serve during the upcoming academic year. The Grad Reps from the previous year oversee this process.
2. Grad Reps should come from different classes.
3. A student can serve as a Grad Rep more than once.

### **Responsibilities**

1. Serve as the initial student contact with interested applicants to the JDP.
2. Help organize and host visits from interested applicants.
3. Serve as mentors to new doctoral students.
4. Assist in organizing practice talks for the Fall Doctoral Student Colloquium.
5. Assist in updating the JDP website sections describing current doctoral students, providing input regarding the Student Handbook and help with the development of new initiatives including a JDP Newsletter.
6. Provide input to the Executive Committee regarding applicants during the admissions review process.
7. Provide input to the Executive Committee on issues of importance to doctoral students.
8. Assist in organizing social events, workshops, guest colloquia and other enrichment functions of the JDP. Oversee proposals to UCSD's Graduate Student Association for graduate student enrichment funds.

### **Miscellaneous**

1. The JDP office will maintain a list of grad reps for each year.
2. JDP Grad Reps will meet periodically with the JDP Doctoral Directors and Staff.

## **ADVANCEMENT TO CANDIDACY (Guidelines for Students and Advisors - 2009)**

### **UNIVERSITY TIME LIMITS FOR COMPLETING DOCTORAL STUDIES**

The program is based upon a five-year coursework and research curriculum; the total registered time in the program may not exceed eight years. Completion of the dissertation and graduating in a timely fashion can be challenging. It is very important that you become familiar with university policies, requirements, and regulations well in advance of advancing to candidacy. The JDP Directors and staff on both campuses are here to help. However, it is the student's responsibility to review information related to doctoral students that is available in the SDSU and UCSD online catalogs and at the graduate division websites. With careful planning in advance, the road to graduation can be a relatively smooth one. A brief summary follows; however, students and advisors are referred to official university documents for full details.

**ADVANCEMENT.** All students must advance by the end of the fourth year, including those doctoral students taking clinical coursework for SLP. This means that by the end of the fourth year a student must have completed all coursework, two research projects, three lab rotations, teaching requirements, and met the language requirement. In addition, each student must pass a written and oral examination and successfully defend the dissertation proposal before being advanced to candidacy. In rare cases, an extension of the deadline may be needed; however, waivers must be approved by the Division of Graduate Affairs. Before an extension can be considered, the student and advisor must discuss this with the JDP Directors. Failure to follow all procedures and meet deadlines may put a student in jeopardy. Also, at least a full academic year is required between advancement and the defense of the completed dissertation.

Several university JDP forms must be completed prior to or after advancement. (**See Appendix for samples of JDP forms 2-5.**) These must be filled out in succession and routed through the JDP office, followed by approval by the SDSU Division of Graduate Affairs and then routed to UCSD for approval. The forms must be filled out correctly and signed off in the proper order designated on each form. File copies are to be kept in the JDP office at SDSU. University action regarding approval or denial is sent to the student who should immediately notify their advisor and the JDP office at SDSU. Students should inquire about the status of forms if they haven't received notification in a timely manner (4 weeks from submission).

Pre-candidacy students and their advisors should meet with Dr. Wulfeck no later than the beginning of the fourth year in order to ensure that advancement procedures are completed in a timely manner so that a student's status is not jeopardized. At that meeting, **JDP forms 2-5** will be distributed to the student and advisor.

### **Dissertation Committee**

The **JDP-2** form is used for nominating a student's qualifying exam/dissertation committee. The committee consists of five members, including four from the JDP (two

from each campus, including the chair) program and one member from outside the program (a tenured faculty member from either campus). Under certain circumstances, Research Scientists (UCSD) may be able to serve as a sixth member of a doctoral committee. Before approaching faculty members to serve on the committee, students should speak with their advisor and one of the JDP Directors to certain those faculty members are qualified to serve. Before an SDSU faculty member can serve on a committee as an outside member, the faculty member must have prior approval by the College Dean and the Division of Graduate Affairs upon nomination by the JDP Program.

Once a JDP student has chosen committee members and verified their interest, the **JDP 2** form is filled out and taken to the JDP office so that doctoral Director signatures can be obtained. Following this, the JDP office submits the form to the SDSU Division of Graduate Affairs. It takes about **five weeks** to get the form processed through SDSU and UCSD. It is recommended that students check on the status of their JDP-2 form **three** weeks after it has been submitted.

### **Qualifying Exam**

In our JDP, the qualifying exam involves writing an **integrative paper** in collaboration with your committee and presenting the paper in a public forum. Plan ahead because until formal approval of the committee from both universities has been received, a student cannot finalize preparation of the integrative paper. It is strongly recommended that doctoral students allow ample time to discuss the scope of the integrative paper with their committee chair and committee members. Also, the doctoral student must give their committee members at least **two weeks** to review the paper prior to the formal presentation and schedule the talk with committee members well ahead of the presentation date since faculty are busy and scheduling can be difficult. If you wish to use SLHS or CRL facilities or presentation equipment for your talk, contact the appropriate JDP staff as soon as you begin finalizing a date.

Once the paper has been written and a date has been set, the student should notify the JDP office to arrange for the public presentation of the paper. You must email Dr. Wulfeck the announcement information (the title, abstract, date, time and place of the talk, and email addresses of all committee members). This information must be submitted to the JDP at least **three weeks** before the presentation so that the JDP office can send out an announcement to doctoral faculty and students. Your committee must attend this presentation, as many JDP Executive Committee members as is possible, as well as other JDP students, faculty and interested individuals. **Copies** of the final paper must be given to the SDSU JDP office (soft and hard copy) as soon as your committee has approved it so that file and JDP Executive Committee copies can be made.

**Dissertation Proposal.** After the committee approves the integrative paper and oral presentation, and with the dissertation committee's guidance, the student writes the dissertation proposal. The proposal will take the form of an NIH or NSF grant

application. For **Model 1** dissertation (see below), the proposal will be based on completed research that becomes pilot studies for the grant proposal. The student may be encouraged to submit the grant proposal to support their future research (e.g., post-doctoral studies/ R03, R01). For **Model 2** dissertation, the proposal will become the basis for the dissertation research to be completed.

Please note, as with any other research conducted during a student's graduate training, Human Subjects approval from **both** SDSU and UCSD Institutional Review Boards is required prior to initiating dissertation research. **See Human Subjects Guidelines in the JDP Student Handbook.**

It is strongly recommended that doctoral students allow ample time to discuss the scope of their dissertation proposal concept with their committee chair and committee members well ahead of the actual writing of proposal. Your dissertation chair is responsible for reviewing the proposal and giving you the ok before you send it to your committee members. Also, the doctoral student must give committee members at least **two weeks** to review the completed proposal prior to the proposal defense. Schedule the talk with committee members well ahead of the defense date since faculty are busy and scheduling can be difficult. Once the proposal has been written and a date has been set, the student should notify the JDP office on the campus where you wish to present your defense to arrange for the public presentation of the defense and give the SDSU JDP office the title, abstract, date, time and place of the defense. The doctoral candidate should contact the JDP office to obtain the **JDP-3** form that will need to be taken to the proposal defense. The presentation **must be attended** by your dissertation chair and all committee members. Any exceptions must be approved in advance by the JDP Directors. In addition, we encourage as many JDP Executive Committee members as possible, as well as other JDP students and interested individuals to attend the defense. **Copies** of the final proposal must be submitted to the JDP office (soft and hard copy) as soon as your committee has approved it so that file and JDP Executive Committee copies can be made.

In order to complete the advancement stage of your doctoral program, the dissertation proposal must be successfully defended and approved by student's committee members who sign the **JDP-3** form recommending advancement. Signatures are then obtained from the JDP Directors at both campuses. The student must then take the signed **JDP-3** form to UCSD's Cashier's office, pay a \$90 candidacy fee and get the form stamped. The completed form must then be submitted to the JDP office who will submit it to Graduate Affairs at SDSU who will then route it to UCSD. After the form is processed, the student will receive official notice of approval to advance and a packet of information regarding Dissertation preparation and policies.

Do not submit nominations for the qualifying committee (**JDP-2**) simultaneously with the doctoral advancement form (**JDP-3**). This is contrary to SDSU and UCSD's policies. This practice could lead to **serious consequences** for the student and possible embarrassment for faculty if the committee is found to be unacceptable after the fact.

**Dissertation.** After advancement to candidacy, the remaining requirement will be the satisfactory completion of the dissertation. The dissertation may take one of the following two forms. **Model 1** dissertation. Students who have maintained continuity through their second year project, qualifying exam and dissertation proposal, and who have successfully generated publishable research which has been submitted to respected journals, may use a minimum of three such interconnected manuscripts as their dissertation. The dissertation will contain an introduction and review of the literature which conceptually links the submitted studies, the studies themselves (exactly as they have been prepared for publication), and a conclusion which pulls the results together in a broader theoretical framework. **Model 2** dissertation. Students may choose to carry out a more traditional dissertation involving the appropriate written presentation of original research carried out by the student under the guidance of the student's dissertation committee chair.

**Sample Model 1 and 2 dissertations** are available for review in the JDP office at SDSU and at UCSD-CRL. Faculty advisors may also have copies of dissertations in their labs. Both universities have copies of all JDP-LCD dissertations on the web:

UCSD: <http://wwwlib.umi.com/cr/ucsd/main>

SDSU: <http://infodome.sdsu.edu/research/research.shtml>

**Changes in Dissertation Committee** -- There is a **JDP-4** form that can be used if a student needs to petition to change members of their dissertation committee. Please remember that once the Graduate Deans at SDSU and UCSD have given their approval, you may NOT add or change a committee member without filing the **JDP-4** form and going through the process again. Again, plan ahead so that deadlines are met.

Students "in candidacy" must register for SLHS 899, Doctoral Dissertation at SDSU **and** the Dissertation course at UCSD (either under one of your UCSD JDP committee members or the UCSD Co-Director). The schedule number for SLHS 899 is available in the JDP Office. Policies for dissertation courses registration and tuition consequences are subject to change so "in candidacy" students should check with Dr. Wulfeck.

**Dissertation Defense.** There is a one-year minimum between advancement and the dissertation defense. When the dissertation has been completed, the student should notify the JDP office so that the **JDP-5** form can be prepared in advance of the dissertation defense. The defense will be the same for both dissertation models and will consist of an oral presentation of the dissertation material to the doctoral committee and a publicly invited audience. You must email Dr. Wulfeck the announcement information (the title, abstract, date, time and place of the talk, and email addresses of all committee members). This information must be submitted to the JDP at least **three weeks** before the presentation so that the JDP office can send out an announcement to doctoral faculty and students. Your dissertation chair is responsible for reviewing the dissertation and giving you the ok before you send it to your committee members. Also, the doctoral student must give committee members at least **two weeks** to review the

dissertation prior to the defense. Your dissertation chair and all committee members **are required** to attend the dissertation defense. Any exceptions must be approved in advance by the JDP Directors. Following the public presentation, the dissertation committee meets in private to determine if the dissertation is acceptable. Formal approval requires signatures of the dissertation committee followed by the JDP Directors on the **JDP-5** form and routing it through both SDSU and UCSD. Again, there are several official deadlines that must be adhered to with regard to final submission of the dissertation and petitioning to graduate.

Doctoral candidates are **strongly advised** to schedule the dissertation defense (and graduation) within the fall/spring academic terms for several reasons. **First**, it is generally much easier to schedule committee members for the defense during the school year. **Second**, if a student decides to defend during the summer, he/she must be enrolled in dissertation units during the summer term at SDSU, which will require the doctoral candidate to pay out-of-pocket for dissertation units. Please advise the SDSU Co-Directors of your plans for a summer defense early in the spring semester.

## **DISSERTATION FILING, GRADUATION and COMMENCEMENT PROCEDURES**

Refer to SDSU and UCSD graduate divisions for detailed policy and procedure.

### **Dissertation**

The format for the body of the dissertation is determined by the UCSD “*Bluebook*.”

- If the dissertation is filed electronically, no hardcopy of the dissertation is required by OGS at the final appointment.
- The student must present (but is retained by the student) one unbound copy of the dissertation to the SDSU Graduate Division when filing the JDP-5 and other required documents. In addition to the required Library copy, an additional hardbound copy with black cover (prepared by Montezuma Publishing) is required by SLHS.

The date of the award of the degree will be the last day of the quarter at UCSD in which the student completes all degree requirements. OGS will arrange for the printing of the diploma and for forwarding the diploma to the SDSU Graduate Division for the Graduate Dean’s signature. The SDSU Graduate Division will mail the diploma to the student.

### **Important Links**

#### **UCSD**

Dissertation Preparation

[http://ogs.ucsd.edu/AcademicAffairs/Documents/Dissertations\\_Theses\\_Formatting\\_Manual.pdf](http://ogs.ucsd.edu/AcademicAffairs/Documents/Dissertations_Theses_Formatting_Manual.pdf)

Final Examination and Dissertation Filing

<http://ogs.ucsd.edu/AcademicAffairs/DegInfo/Pages/PhDFinEx.aspx>

#### **SDSU**

Doctoral Procedural Steps

<http://www-rohan.sdsu.edu/~gra/grad/phdprocsteps.html>

Application for Graduation

<http://www-rohan.sdsu.edu/~gra/grad/appgradadvdgr.html>

#### **Montezuma Publishing**

Dissertation Processing

<http://www.montezumapublishing.com/HOME/DISSERTATIONPROCESSING/tabid/200/Default.aspx>

## **Graduation**

**SDSU.** Graduation is not automatic upon the completion of degree requirements. An Application for Graduation with an Advanced Degree is only available in Graduate Affairs and must be filed with the appropriate fee at the Cashier's Office.

The university deadline to file for graduation falls early in the semester, usually the second week of classes. Students are encouraged to apply early, since the deadline is firm and no late applications are accepted. Any doctoral student considering a summer graduation date should inform the JDP Directors and contact Rita Baumann (SDSU Division of Graduate Affairs) during the fall semester to review all procedures for a summer graduation.

**NOTE:** If the student does not complete all requirements including defending the dissertation in the term for which he/she applied, the student must **reapply** for the semester when graduation is expected.

**UCSD.** You also must meet UCSD's graduation deadlines. Check the dissertation deadlines at OGS website. A graduate degree and diploma application form is required, along with the JDP form 5 or other joint campus forms, in order to get your diploma.

## **Commencement**

### **Step 1: Cap and Gown Rental**

**SDSU.** Caps and gowns can be rented at GradFest in early April or after Gradfest at the Campus Store (Aztec Shops). All Ph.D. graduates have the same color hood (royal blue and lined with black and red).

### **Step 2: Ceremony Participation**

JDP students can participate in graduate ceremonies for both SDSU and UCSD and are strongly encouraged to do so.

Please contact the Division of Graduate Affairs if you plan to participate in the SDSU ceremony. Contact Michelle Carlson at 858-534-3551 if you plan to participate in the UCSD ceremony.

SUMMARY

	UCSD	SDSU
<b>FILING FOR GRADUATION</b>		
<b>Graduation Application</b>	All requirements for degree must be completed by the end of quarter; no form to file.	File <i>Application for Graduation with an Advanced Degree</i> with Cashiers Office by filing deadline, usually the last day of schedule adjustment.
<b>Graduation Fee</b>	None.	\$55 for fall 2009.
<b>DISSERTATION PREPARATION AND SUBMISSION</b>		
<b>Formatting the Dissertation</b>	Follow UCSD <i>Preparation and Submission Manual for Doctoral Dissertations and Master's Theses "Bluebook."</i>	Governed by UCSD " <i>Bluebook.</i> "
<b>Preliminary Appointment</b>	Schedule with OGS; two to four weeks prior to dissertation defense. Bring one complete, unbound, single-sided, fully formatted copy (plain paper).	None.
<b>Final Appointment</b>	Schedule with OGS; immediately following or shortly after dissertation defense.	Appointment not required with Graduate Division; drop-in allowed. Follows final appointment at OGS.
<b>Required Items for Final Graduation Audit (<i>electronic</i> submission of dissertation)</b>	<p><i>For OGS:</i></p> <ol style="list-style-type: none"> <li>1. Original signature page signed in ink</li> <li>2. 3 copies of abstract</li> <li>3. JDP-5 signed by committee members and JDP co-directors</li> <li>4. Completed Degree and Diploma Application (DDA)</li> <li>5. Survey of Earned Doctorates form</li> <li>6. UCSD Graduate Survey confirmation page</li> </ol>	<p><i>For Graduate Division:</i></p> <ol style="list-style-type: none"> <li>1. Copy of signature page</li> <li>2. Copy of title page</li> <li>3. JDP-5 (<b>original</b> with ink signatures)</li> <li>4. Copy of Survey of Earned Doctorates</li> <li>5. Copy of dissertation (retained by student).</li> </ol>
<b>Printing the Dissertation</b>	Not applicable if filing electronically. See <i>Bluebook</i> for details.	<ol style="list-style-type: none"> <li>1. Submit either electronically on USB drive or hardcopy to Montezuma Publishing.</li> <li>2. Two hardbound copies required (Library and SLHS).</li> <li>3. Contact Montezuma Publishing to discuss differences in printing and binding fees.</li> </ol>

## SDSU DIRECTORY

### School of Speech, Language, and Hearing Sciences

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[rmayberry@ucsd.edu](mailto:rmayberry@ucsd.edu)

Rayner, Keith (JDP Executive Committee Member) ..... (858) 822-7816  
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### **Center for Research in Language**

Marquez, Shelley (Dept manager) CRL ..... (858) 534-2536  
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Buffington, Robert (Prog. Analyst) CRL ..... (858) 246-2833

Paulson, Margaret (JDP coordinator)..... (858) 534-0714  
[mpaulson@crl.ucsd.edu](mailto:mpaulson@crl.ucsd.edu)

## STUDENT DIRECTORY

(Underlined names are Grad Reps for 2009-2010)

<u>Student</u>	<u>Email</u>	<u>Lab Number</u>
<u>Brumm, Kathleen</u>	<a href="mailto:kbrumm@ucsd.edu">kbrumm@ucsd.edu</a>	(619) 594-7878
Ellis, Erica	<a href="mailto:eellis05@gmail.com">eellis05@gmail.com</a>	(619) 594-8684
Freedman, Skott	<a href="mailto:skott@ucsd.edu">skott@ucsd.edu</a>	(619) 594-2279
Gelfand, Hanna	<a href="mailto:hmgelfand@gmail.com">hmgelfand@gmail.com</a>	(858) 822-2968
Gutierrez, Roberto	<a href="mailto:rsgutier@ucsd.edu">rsgutier@ucsd.edu</a>	(619) 594-2185
Keehn, Brandon	<a href="mailto:bkeehn@ucsd.edu">bkeehn@ucsd.edu</a>	(619) 594-7350
Lai, Philip	<a href="mailto:ptlai@ucsd.edu">ptlai@ucsd.edu</a>	(619) 594-5556
McQuire, Marguerite	<a href="mailto:mmcquire@crl.ucsd.edu">mmcquire@crl.ucsd.edu</a>	(858) 822-4037
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Polse, Lara	<a href="mailto:lpolse@ucsd.edu">lpolse@ucsd.edu</a>	(619) 594-5556
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<u>Woolpert, Darin</u>	<a href="mailto:woolpert@rohan.sdsu.edu">woolpert@rohan.sdsu.edu</a>	(619) 594-5556
<u>Yang, Dorothy</u>	<a href="mailto:ddyang@ucsd.edu">ddyang@ucsd.edu</a>	(619) 594-7878

# **APPENDIX**

# HUMAN SUBJECTS GUIDELINES

## Human Subjects Procedures

Joint doctoral students conducting research involving human subjects must have prior approval from the Institutional Review Board (IRB) at SDSU ***and*** the Institutional Review Board (IRB) at UCSD in advance of initiating any research (funded or non-funded starting in your first year of doctoral studies). Doctoral students should speak with their faculty advisor and then the JDP Directors before contacting Human Subject Coordinators at either campus and before initiating the paperwork. With respect to dissertation research, doctoral students should apply for approval from SDSU's IRB and UCSD's IRB committees after their proposal has been approved. It is the doctoral advisor and student's responsibility to provide the JDP with copies of all approval documents, consent forms and annual reports, for any research project in which that student is involved from both institutions. These are to be kept on file in the JDP office.

Note that as of May 2008, there have been revisions to the SDSU IRB Review process with regard to Student use of Existing Data. Please confer with the IRB and your advisor.

## **Application Information and Procedures**

Both IRBs have websites containing detailed application guidelines, on-line forms, committee review dates etc.

The websites for SDSU's Division of Research Affairs and IRB are:

<http://gra.sdsu.edu/grad/research/researchmain.html>

<http://gra.sdsu.edu/research/irb/>

[http://gra.sdsu.edu/grad/research/SDSU\\_UCSD\\_JDP-IRB\\_Review.html](http://gra.sdsu.edu/grad/research/SDSU_UCSD_JDP-IRB_Review.html)

The website for UCSD's Human Research Protections Program including additional information about SDSU/UCSD joint doctoral program IRB review is:

<http://irb.ucsd.edu/>

## REQUIRED COURSES

### Tools

	<u>SDSU</u>	<u>UCSD</u>
STATISTICS (2 courses required)	Psych 770 A and B	Psych 201 A and B
NEUROANATOMY/NEUROPHYSIOLOGY		Cog Sci 201A *ClinPsy 205 or equivalent
FOUNDATIONS OF LANGUAGE SCIENCE	SLHS 790	
SURVIVAL SKILLS (1 course required)	INT-S 695	Cog Sci 241, Psych 213

\*Students who take ClinPsy 205 can receive credit for one tool and one elective.

### Foundations

	<u>SDSU</u>	<u>UCSD</u>
COGNITIVE PSYCHOLOGY		Psych 218A or B
LANGUAGE ACQUISITION	or equivalent	Psych 215, Cog Sci 256
NORMAL LANGUAGE AND COGNITION	Approved elective on either campus	
DISORDERS OF LANGUAGE AND COGNITION IN ADULT	SLHS 609A	Approved elective
DISORDERS OF LANGUAGE AND COGNITION IN CHILDREN	SLHS 793	
DISORDERS OF LANGUAGE IN MULTILINGUAL POPULATIONS	SLHS 794	

### Electives

Five required as described in Handbook. Electives must be approved by Directors.

Action: \_\_\_\_\_

**SDSU/UCSD Joint Doctoral Program in Language and Communicative Disorders  
Language Requirement Completion Form**

**Language Requirement** -- Students are required to have some experience in the acquisition of a second language. This may be satisfied through informal learning, immersion, or two or more years of formal coursework in a second language at the college level. Any recognized natural language will be acceptable to fulfill this requirement (including ASL or other sign languages). Artificial languages, e.g. computer languages, will not satisfy this requirement. For students selecting the multilingualism concentration, proficiency must be demonstrated in English and at least one other language.

This form should be submitted as soon as possible to insure that your language requirement has been met prior to advancement which must take place by the end of the fourth year in the program. The information will be reviewed by the JDP Executive Committee and the student will be notified as to whether or not the language requirement has been satisfactorily completed.

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Concentration

**For Child or Adult Concentration Students:**

**Have you had two or more years of a second language in college?**

**Yes:** If yes, attach copies of transcripts and highlight the language courses you took prior to entering the program or since entering the program.

**No:** If no, but you believe you have satisfied the requirement through informal learning or immersion, attach a detailed summary of your experiences with a second language that includes the period of time, the circumstances under which you used the language (work related, tutoring etc.) and a summary of scope and extent of your involvement using the language. Please note, that simply travelling in a foreign country is not sufficient experience.

Sign and date this form and have your research advisor do the same. Submit this form and your summary to the JDP office.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

**For Multilingual Concentration Students:**

1. Indicate the language for which you claim proficiency

\_\_\_\_\_  
Language

2. Attach copies of transcripts and highlight the language courses you took prior to entering the program or since entering the program.

3. Attach a detailed summary of your experiences with a second language that includes the period of time, the circumstances under which you used the language (work related, tutoring etc.) and a summary of scope and extent of your involvement using the language. Please note, that simply travelling in a foreign country is not sufficient experience. It is assumed that your research advisor can verify proficiency in this language. If this is not the case, you and your advisor must identify a professor who can and have that professor verify proficiency by signing below.

4. Sign and date this form and have your research advisor do the same. Submit this form and your summary to the JDP office.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

This is to certify that the above named student has proficiency in the selected language.

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Professor Signature

\_\_\_\_\_  
Date



Joint Doctoral Program

REPORT OF THE QUALIFYING EXAMINATION AND ADVANCEMENT TO CANDIDACY  
FOR THE DEGREE OF DOCTOR OF PHILOSOPHY IN  
LANGUAGE AND COMMUNICATIVE DISORDERS

NAME: Last Name First Name Middle Initial Student ID # UCSD Student #  
*Last First Middle Student ID # UCSD Student #*

ADDRESS: Number and Street City State Zip Telephone #  
*Number and Street City State Zip Telephone #*

To: Dean, Office of Graduate Studies, UCSD / Dean, Graduate Affairs, SDSU

The members of the Joint Doctoral Committee for the Qualifying Examination report that the candidate has completed all pre-dissertation requirements in the major and taken the qualifying examination on Date of Integrative Paper Talk.

Committee Member ( <i>print or type</i> )	Signature	Institution	Approval of Qualifications
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Chair	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Co-Chair ( <i>if applicable</i> )	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

The committee recommends advancement to candidacy for the degree of Doctor of Philosophy in: Language and Communicative Disorders

Approved SDSU:

Approved UCSD:

\_\_\_\_\_  
*Graduate Adviser*

\_\_\_\_\_  
*Department/Group Chair*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

The candidacy fee (\$90) has been paid.

\_\_\_\_\_  
*Validated by UCSD Cashier*

\_\_\_\_\_  
*Date*

I request advancement to candidacy. I plan to complete my dissertation by:

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date Signed*

Advancement to candidacy approved:

\_\_\_\_\_  
*Dean, Graduate Affairs, SDSU*

\_\_\_\_\_  
*Dean, Office of Graduate Studies, UCSD*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

Distribution:

- ✓ Dean, Office of Graduate Studies, UCSD
- ✓ Department/Group Chair, UCSD
- ✓ Student

- ✓ Dean, Graduate Affairs, SDSU
- ✓ Graduate Adviser, SDSU
- ✓ UCSD Registrar (*original*)

## Joint Doctoral Program

### NOMINATION OF THE DOCTORAL DISSERTATION COMMITTEE FOR THE DEGREE OF DOCTOR OF PHILOSOPHY IN LANGUAGE AND COMMUNICATIVE DISORDERS

NAME: Last Name First Name Middle Initial Student ID # UCSD Student #  
*Last First Middle Student ID # UCSD Student #*

ADDRESS: Number and Street City State Zip Telephone #  
*Number and Street City State Zip Telephone #*

To: Dean, Office of Graduate Studies, UCSD / Dean, Graduate Affairs, SDSU

The student named has established eligibility for the nomination of a dissertation committee.

Proposed title of dissertation: Dissertation Title

The following persons, who have agreed to serve, are nominated as the Doctoral Committee:

Name and Academic Title <i>(print or type)</i>	Signature	Department	Institution
Chair			
Co-Chair <i>(if applicable)</i>			

#### Approved SDSU:

\_\_\_\_\_  
*Graduate Adviser*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Dean, Graduate Affairs, SDSU*

\_\_\_\_\_  
*Date*

#### Approved UCSD:

\_\_\_\_\_  
*Department/Group Chair*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Dean, Office of Graduate Studies, UCSD*

\_\_\_\_\_  
*Date*

Distribution:  Dean, Office of Graduate Studies, UCSD  Dean, Graduate Affairs, SDSU  
 Department/Group Chair, UCSD  Graduate Adviser, SDSU  
 Student

Joint Doctoral Program

REPORT OF THE FINAL EXAMINATION AND FILING OF THE DISSERTATION  
FOR THE DEGREE OF DOCTOR OF PHILOSOPHY IN  
LANGUAGE AND COMMUNICATIVE DISORDERS

NAME:                     Last Name                    First Name                    Middle Initial                    Student ID #                    UCSD Student #                      
*Last                    First                    Middle                    Student ID #                    UCSD Student #*

ADDRESS:                     Number and Street                    City                    State                    Zip                    Telephone #                      
*Number and Street                    City                    State                    Zip                    Telephone #*

To: Dean, Office of Graduate Studies, UCSD / Dean, Graduate Affairs, SDSU

The members of the Joint Doctoral Committee report on the candidate's final examination:

Committee Member ( <i>print or type</i> )	Signature	Approval for Degree
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Chair		
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Co-Chair ( <i>if applicable</i> )		
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

The final examination and dissertation are  *unanimously*  *not unanimously* approved, and the candidate is  *recommended*  *not recommended* for the award of the degree of Doctor of Philosophy in: \_\_\_\_\_, in the Department/Group of \_\_\_\_\_ as of \_\_\_\_\_.

Dissertation Title: \_\_\_\_\_

\_\_\_\_\_  
*Graduate Adviser, SDSU*

\_\_\_\_\_  
*Department/Group Chair, UCSD*

\_\_\_\_\_  
*Date* \_\_\_\_\_  
*Date*

The candidate has fulfilled all academic and registration requirements with the exception of depositing the dissertation with the Library and SDSU.

Date: \_\_\_\_\_ Dean, Graduate Studies & Research, UCSD: \_\_\_\_\_

Dissertation accepted for deposit.

\_\_\_\_\_  
*Graduate Division Office, SDSU*

*Date*

\_\_\_\_\_  
*Librarian, UCSD*

*Date*

Conferral of the degree is recommended as of \_\_\_\_\_  
*(month, day, year)*

\_\_\_\_\_  
*Dean, Graduate Affairs, SDSU*

\_\_\_\_\_  
*Dean, Office of Graduate Studies, UCSD*

*Date*

*Date*

- Distribution:
- Dean, Office of Graduate Studies, UCSD
  - Department/Group Chair, UCSD
  - Student
  - Librarian, UCSD
  - Dean, Graduate Affairs, SDSU
  - Graduate Adviser, SDSU
  - UCSD Registrar (*original*)

**JDP Language and Communicative Disorders  
Annual Academic Program Checklist and Evaluation**

Academic Year \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Semester Admitted

Advisors \_\_\_\_\_ Red ID #  UCSD I.D. #

*Instructions:* **Part 1** is to be completed by student and adviser and submitted to the JDP Office at the end of each academic year.

**Part 2** is to be completed by doctoral adviser, discussed by the Executive Committee and returned to student for signature.

**PART 1**

**I. Required Courses: Tools (5 courses)**

1. Statistics (2 grad courses)

Stats 1

Stats 2

2. Neuroanatomy/Neurophysiology

3. Language Structure /Theory

4. Survival Skills

**Course Number      Semester/Quarter/Year      Grade**

**2. Required Courses: Foundations (6 courses)**

1. Normal Language/Cognition/Adult

2. Normal Language/Cognition/Child

3. Normal Language/Cognition

4. Disorders Language/Cognition/Adult

5. Disorders Language/Cognition/Child

6. Disorders Language/Cognition/Multiling

**Course Number      Semester/Quarter/Year      Grade**

**3. Required Courses: Approved Electives (5 courses - 3/5 In concentration)**

1. Elective 1

2. Elective 2

3. Elective 3

4. Elective 4

5. Elective 5

**Course Number      Semester/Quarter/Year      Grade**

**4. Required Lab Rotations (3 rotations - at least 1 per campus)**

1. Lab Director 1

2. Lab Director 2

3. Lab Director 3

**5. Required Projects**

1. First Year Project

2. Second Year Project

3. Third Year Project

**JDP Language and Communicative Disorders  
Annual Academic Program Checklist and Evaluation**

**6. Additional JDP Requirements checklist**

(continued)

Concentration: Date Completed	
Method Minor: Date Completed	
Language Requirement: Lang., Date Completed	
Teaching Requirement (2): Semester/Course	
Comprehensive Exam: Written: Date Completed	
Comprehensive Exam: Lecture: Date Completed	
Advanced to Candidacy: Date Completed	
Degree Awarded: Date Completed; Semester/Yr	
Dissertation Title:	

**PART 2**

<b>7. Rating for Current Year</b>	<b>Unsatisfactory</b>	<b>Needs Improvement</b>	<b>Satisfactory</b>	<b>N/A</b>
a. Research Performance or Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Course Work Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Teaching Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Overall Evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**8. Advisor's narrative - ATTACH narrative to this form and address the following:**

- a. Research activities for current academic year
- b. Summer Plans
- c. Plans for upcoming academic year (Include lab rotation plans).
- d. Notable Strengths of Student
- e. Areas of difficulty, if any, and suggested remedy

**9. Student's Materials - Submitted by Doctoral Students**

- a. A one- to two-page ABSTRACT describing your past year's research progress, your summer research plans, and your plans for the upcoming academic year. [Please see annual review checklist and timeline for detailed instructions.]
- b. An updated CV.
- c. Copies of all reprints, submitted or "in press" manuscripts and conferences abstracts for the past year.
- d. Current SDSU & UCSD Human Subjects approval memos that cover the research you are conducting.
- e. The course syllabus for each class for which you were a TA or lecturer this year.
- f. A list of courses you would like to TA for next year, if applicable.
- g. CCC tracking form with signatures, if applicable.

**JDP Language and Communicative Disorders  
Annual Academic Program Checklist and Evaluation**

**10. Program Recommendation**

(continued)

Continuation	<input type="checkbox"/>
Termination, effective date	<input type="text"/>

**11. Signatures**

This report reflects the opinion of the Executive Committee with regard to the student's progress.

_____	<b>Date</b>	<b>Adviser</b>	_____
			_____
			_____
			_____
			_____
			_____

I have read this report and understand it. (Signing does not indicate agreement with evaluation).

_____	_____
<b>Date</b>	<b>Student Signature</b>